

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **25 January 2022**

Report of: **Deputy Chief Executive Officer**

Subject: **ACTUAL REVENUE EXPENDITURE 2020/21**

SUMMARY

This report sets out for the information of Members details of the actual revenue expenditure for 2020/21 in respect of the services for which this Committee is responsible.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee notes the content of the report.

INTRODUCTION

- The final accounts for the financial year 2020/21 for this Committee show that the actual expenditure of £418,155 represented an underspend of £14,445 compared with the revised budget of £432,600 that was approved by this Committee on 14 January 2021. The actual totals of gross expenditure and income are set out in the table below:

	Revised Estimate 2020/21	Actual 2020/21	Variance
	£	£	£
EMPLOYEES RELATED EXPENDITURE	167,000	182,258	15,258
PREMISES RELATED EXPENDITURE	0	-1,522	-1,522
TRANSPORT RELATED EXPENDITURE	900	2,215	1,315
SUPPLIES & SERVICES	124,500	121,324	-3,176
THIRD PARTY PAYMENTS	252,800	242,284	-10,516
INTERNAL RECHARGES	60,500	55,619	-4,881
GROSS EXPENDITURE	605,700	602,178	-3,522
GOVERNMENT GRANTS	0	597	597
OTHER GRANTS	-8,500	-45,359	-36,859
SALES	-1,700	-2,438	-738
FEES AND CHARGES	-162,900	-136,822	26,078
GROSS INCOME	-173,100	-184,022	-10,922
NET EXPENDITURE	432,600	418,155	-14,445

- The main variations reflect a total increased spending of £15,258 on employees as a result of a pension adjustment. This has been partly offset by lower expenditure against budget from supplies and services, third party payments and internal recharges. Third party payments reflect the cost of the Environmental Health Partnership that is charged to this committee. The income generated through sales, fees and charges and Grants was showing as £10,922 over the budget for the year.
- The actual revenue expenditure for the year analysed over the main service headings is shown in the following table:

	Revised Estimate 2020/21	Actual 2020/21	Variance
	£	£	£
HACKNEY CARRIAGE LICENSES	7,500	13,948	6,448
LICENSING	-31,600	-26,062	5,538
HEALTH AND SAFETY	140,600	138,563	-2,047
ELECTIONS	316,100	291,716	-24,384
	432,600	418,165	-14,445

4. A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations from the approved budgets are examined in the following paragraphs.
5. Although this committee shows an underspend for the financial year it does not reflect the cost of providing member support to the committee. This cost is shown within the Executive's Policy and Resources Portfolio and has a cost for the whole council of just over £997,400 for the 2020/21 financial year.

ENVIRONMENTAL HEALTH PARTNERSHIP

6. One of the main areas of spend for this committee comes as a recharge from the Environmental Health Partnership. The partnership was £33,500 underspent which is mainly as a result of staff vacancies and this is reflected in the charges to the services provided by this committee.

HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

7. This service was overspent by just under £6,000 for the financial year, this was due to a reduction in income specifically to vehicle licenses as a result of the COVID-19 pandemic.
8. The expenditure against supplies and services and the Environmental Health Partnership were lower than the budget by £12,000 and £3,000 respectively.

LICENSING

9. This service was underspent by just over £5,500 for the financial year. The income from fees and charges was £7,000 lower than the revised budget. Charges from the Environmental Health Partnership were below budget by £2,400

HEALTH AND SAFETY

10. This service was underspend by £2,000 for the financial year. The expenditure against supplies and services was higher than the budget mainly due to additional purchases of equipment. The charges from the Environmental Health Partnership were lower than the budget by £5,000.

ELECTION SERVICES

11. This service was underspend by £24,000 for the financial year. The underspend relates income received from the settlement of the European elections held in 2019.
12. During this year there was just one election, being the local election held in May 2020.
13. The additional spend just over £8,000 relating to register of electors was due to higher expenditure of just over £7,000 on employees and £4,000 on supplies and services expenditure. Some of this was overset by internal recharge expenditure being underbudget by £2,000.

RISK ASSESSMENT

14. There are no significant risk considerations in relation to this report

CONCLUSION

15. The cost of the services provided by this Committee was £14,445 lower than anticipated when the revised budgets were prepared and the reasons for this are set out in this report.

Appendices: APPENDIX A - Actual Cost of Individual Services 2020/21

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506)

	Revised Estimate 2020/21	Actual 2020/21	Variance
	£	£	£
HACKNEY CARRIAGE LICENSES			
TRANSPORT RELATED EXPENDITURE	0	2,050	2,050
SUPPLIES & SERVICES	12,000	-243	-12,243
THIRD PARTY PAYMENTS	71,500	68,485	-3,015
GROSS EXPENDITURE	83,500	70,292	-13,208
OTHER GRANTS	0	597	597
SALES	-200	-440	-240
FEES AND CHARGES	-75,800	-56,501	19,299
GROSS INCOME	-76,000	-56,344	19,656
NET EXPENDITURE	7,500	13,948	6,448

	Revised Estimate 2020/21	Actual 2020/21	Variance
	£	£	£
LICENSING			
SUPPLIES & SERVICES	0	874	874
THIRD PARTY PAYMENTS	55,500	53,065	-2,435
GROSS EXPENDITURE	55,500	53,939	-1,561
FEES AND CHARGES	-87,100	-80,000	7,100
GROSS INCOME	-87,100	-80,000	7,100
NET EXPENDITURE	-31,600	-26,062	5,538

	Revised		
	Estimate	Actual	Variance
	2020/21	2020/21	
	£	£	£
HEALTH AND SAFETY			
EMPLOYEES RELATED EXPENDITURE	2,800	1,434	-1,366
TRANSPORT RELATED EXPENDITURE	0	873	873
SUPPLIES & SERVICES	12,000	15,832	3,832
THIRD PARTY PAYMENTS	125,800	120,734	-5,066
GROSS EXPENDITURE	140,600	138,873	-1,727
FEES AND CHARGES	0	-320	-320
GROSS INCOME	0	-320	-320
NET EXPENDITURE	140,600	138,553	-2,047

	Revised		
	Estimate	Actual	Variance
	2020/21	2020/21	
	£	£	£
ELECTIONS			
EMPLOYEES RELATED EXPENDITURE	164,200	180,824	16,624
PREMISES RELATED EXPENDITURE	0	-2,395	-2,395
TRANSPORT RELATED EXPENDITURE	900	165	-735
SUPPLIES & SERVICES	100,500	104,860	4,360
INTERNAL RECHARGES	60,500	55,619	-4,881
GROSS EXPENDITURE	326,100	339,073	12,973
OTHER GRANTS	-8,500	-45,359	-36,859
SALES	-1,500	-1,999	-499
GROSS INCOME	-10,000	-47,358	-37,358
NET EXPENDITURE	316,100	291,715	-24,385